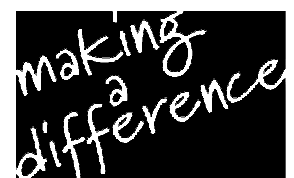


additional papers 1

Council

Mon 28 June
2010
7.00pm

Council Chamber
Town Hall
Redditch



www.redditchbc.gov.uk

Access to Information - Your Rights

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council’s Website:
www.redditchbc.gov.uk

**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact
Ivor Westmore
Committee Support Services**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH
Tel: (01527) 64252 Fax: (01527) 65216
e.mail: ivor.westmore@redditchbc.gov.uk Minicom: 595528**



Council

28th June 2010

7.00pm

Council Chamber Town Hall

8. Executive Committee

B. To receive the decision notice and consider the recommendations and/or referrals from the following meeting of the Executive Committee:

16th June 2010

Matters requiring the Council's consideration include:

- Petition Scheme;
- Worcestershire Partnership – Terms of Engagement;
- Business Centre Review; and
- REDI Centre – Options.

(Decision notice attached)



Executive Committee

16th June 2010

Notice of Decisions

Present:

Councillor Carole Gandy (Chair), Councillor Michael Braley (Vice-Chair) and Councillors Peter Anderson, Greg Chance, Brandon Clayton, Malcolm Hall and Debbie Taylor

Also Present

Councillors Brenda Quinney and Roger Hill
Michael Collins (Vice-Chair – Standards Committee)

Officers:

R Bamford, H Bennett, K Cook, K Dicks, C Felton, J Godwin, H Halls, S Hanley, G Lavery, J Pickering, G Revans, D Taylor, L Williams and M Williams

Committee Services Officer:

D Sunman

20. APOLOGIES

There were no apologies for absence.

21. DECLARATIONS OF INTEREST

There were no declarations of interest.

22. LEADER'S ANNOUNCEMENTS

The Chair advised that the following item of business, scheduled on the Forward Plan to be dealt with at this meeting, had been rescheduled to a later meeting of the Committee:

- Shopmobility – Business Case Review

The Chair also advised that the following items of business, scheduled on the Forward Plan to be dealt with at this meeting, had been removed from the Forward Plan:

- Redditch Borough Council Logo
- Core Strategy

Executive Committee

16th June 2010

The Chair also advised that she had accepted the following matter as urgent business:

Item 19 – REDI Centre – Options

23. MINUTES

RESOLVED that

the minutes of the meeting of the Committee held on 26th May 2010 be confirmed as a correct record and signed by the Chair.

24. QUARTERLY PERFORMANCE MONITORING - QUARTER 4 - JANUARY TO MARCH 2010

RESOLVED that

the update on key performance indicators for the period ending March 2010 be noted.

(Officers undertook to provide:

- i) Councillor Chance with additional information on the percentage of Council Tax collected by the Authority in the year (BV009) and One Stop Shop: customer satisfaction (WMO 003)
- ii) All members of the Executive Committee with information relating to adult participation in sport and active recreation (NI008) both countywide and nationally.)

25. QUARTERLY BUDGET MONITORING - QUARTER 4 - JANUARY TO MARCH 2010

RESOLVED that

the report be noted.

(Officers undertook to provide:

- i) Councillor Chance with additional information regarding Item 8 Debit; and
- ii) All members of the Executive Committee a breakdown of amounts held in specific reserves from public donations.)

Executive

Committee

16th June 2010

26. QUARTERLY MONITORING OF THE BENEFITS SERVICE IMPROVEMENT PLAN - QUARTER 4 - JANUARY TO MARCH 2010

RESOLVED that

the report be noted.

27. QUARTERLY MONITORING OF FORMAL COMPLAINTS AND COMPLIMENTS - QUARTER 4 - JANUARY TO MARCH 2010

RESOLVED that

the report on complaints and compliments for the period January to March 2010 be noted.

28. PETITION SCHEME

RECOMMENDED that

- 1) the draft Petition Scheme in respect of non-executive functions be approved, as reported to the meeting, subject to an amendment to reduce the number of signatures required for a debate at full Council to 650; and that the number of signatures required to call a Senior Officer to account at a meeting of the Overview and Scrutiny Committee be amended to 200;**
- 2) the Head of Legal, Equalities and Democratic Services be designated as the Petitions Officer and instructed to report annually to Council on the operation of the Scheme;**
- 3) the Monitoring Officer be instructed to incorporate the Petition Scheme in the Council's Constitution and make consequential amendments; and**

RESOLVE that

- 4) the draft Petition Scheme in respect of executive functions be approved; and**
- 5) a further report be submitted to the Committee in due course in respect of on-line petitions.**

(The rationale behind the reduction in the number of signatures on a petition to trigger a debate at full Council was to enable residents of the Parish of Feckenham to petition the Council.)

29. WORCESTERSHIRE PARTNERSHIP - TERMS OF ENGAGEMENT

RECOMMENDED that

the protocol be endorsed, as reported, subject to an amendment to paragraph 6 as follows:

‘Engage with businesses and the third sector where appropriate and jointly consult stakeholders, including the public, before major decisions are made.’

30. CHURCH HILL - REDEVELOPMENT PROJECT

[During consideration of this item Members discussed matters that necessitated the disclosure of exempt information. It was therefore agreed to exclude the press and public prior to any debate on the grounds that information would be revealed relating to the financial or business affairs of any particular person (including the authority holding that information).]

31. BUSINESS CENTRE REVIEW

RESOLVED that

- 1) the Borough Council continue to own / lease and manage all three business centres;**
- 2) the aim of the business centres be to provide accommodation and support to as many businesses as possible, having a mixture of maturities, that realises the Borough Council’s wider objectives to boost enterprise and employment across the Borough as a whole (the business centres should be viewed as an economic development asset, contributing to the process of creating and supporting a prosperous community);**
- 3) in the first instance, Officers be instructed to improve occupancy and business support, with regard to helping start, grow, retain and attract businesses (Appendix 5 to the report outlines the matters which Officers shall consider in this respect);**

Executive Committee

16th June 2010

- 4) **Officers be instructed to investigate how the business centres' expenditure can be reduced and income better maximised (Appendix 5 outlines the matters which Officers shall consider in this respect);**
- 5) **the recommendations be reviewed in three years, as key factors may have changed in that time – or earlier if urgent matters arise which need examining or changing;**

RECOMMENDED that

- 6) **further authority be delegated to the Head of Planning & Regeneration, Business Centres Manager, or Economic Development Manager, in consultation with the relevant Portfolio Holder, so that occupancy and performance can be improved, as detailed in Appendix 6 to the report.**

32. OVERVIEW AND SCRUTINY COMMITTEE

RESOLVED that

the minutes of the meeting of the Overview and Scrutiny Committee held on 28th April 2010 be noted.

33. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS, NEIGHBOURHOOD GROUPS ETC.

There were no minutes or referrals under this item.

34. ADVISORY PANELS - UPDATE REPORT

RESOLVED that

the report be noted.

(In relation to the Independent Remuneration Panel, the Chair informed Members that a report on a proposal for a joint Worcestershire Panel was being prepared for submission to the next full Council meeting.)

35. ACTION MONITORING

RESOLVED that

the report be noted.

Executive

Committee

16th June 2010

36. EXCLUSION OF THE PUBLIC

RESOLVED that

under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs 3 of Part 1 of Schedule 12 (A) of the said Act, as amended.

Church Hill District Centre – Redevelopment Report (as detailed at Minute 30 below); and

REDI Centre – Options update (as detailed at Minute 38 below)

37. CONFIDENTIAL MINUTES / REFERRALS (IF ANY)

There were no confidential minutes of referrals.

38. REDI CENTRE - OPTIONS

[During consideration of this item Members discussed matters that necessitated the disclosure of exempt information. Councillor Chance queried the reason that the item had been designated as confidential and was advised that it contained information relating to the financial or business affairs of particular persons / organisations, disclosure of which was not in the public's or the Council's best interest. It was therefore agreed to exclude the press and public prior to any debate.]

The Meeting commenced at 7.00 pm
and closed at 9.05 pm

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

